Job Posting #:	08FB11162026	**Posting Type:**	External
Job Title:	Project Manager	**Grade/Classification:** **Pay:**	107/Exempt Hiring Range: $98,334 - $130,292
Department:	Strategy Execution & Enterprise Risk Management	**Location:**	Fredericksburg, VA/Hybrid

Job Description

OVERVIEW

The project manager will plan, manage, monitor, and close-out IT and other utility-related projects, including grant-funded projects with significant compliance requirements.

ROLE RESPONSIBILITIES

- Manages projects using an Agile or PMP framework for managing project constraints, including, but not limited to project scope, quality, schedule, budget, resources, and risk.
- Identifies and applies project management methodology, best practices, and standards for project implementation and process improvement.
- Identifies and works to resolve risks and conflicts within projects, to include project dependencies and critical path tasks.
- Continually manage project expectations with team members and other stakeholders.
- Performs project activities assigned and requested by the Project Management Office (PMO).
- Communicates project updates to team members and other project stakeholders in a clear and timely manner.
- Collaborate with other project managers and cross-functional team members.
- Applies knowledge, skills, tools, and techniques to achieve desired project deliverables throughout each phase of the project life cycle, to include project initiation, planning, execution, monitor, control, and close-out.
- Monitors and reports metrics and analysis for strategic planning and ongoing project prioritization.
- Map and manage current- and future-state processes for grant intake, award setup, project kickoff, budget tracking, reporting, closeout, and audit readiness.
- Performs other duties as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

The ideal candidate demonstrates strong interpersonal skills, including collaboration, effective communication, and the ability to maintain confidentiality. They possess basic technological proficiency, including experience with Microsoft Office products such as Microsoft Project, PowerPoint, Excel, and Word. The candidate is a critical thinker with strong decision-making abilities, capable of solving problems, improving processes, making sound recommendations, and creating efficiencies. Strong organizational skills are essential, with the ability to effectively prioritize tasks and manage schedules. Additionally, the candidate exhibits leadership qualities, including the ability to influence and inspire others, model REC's core values (Caring, Respect, Integrity, Service), and foster a culture of accountability.

The position requires a minimum of a bachelor's degree in project management, business administration, systems engineering, computer science, or a related field. Candidates should have demonstrated project management experience from initiation through implementation, utilizing formal project management methodologies and processes. A Project Management Professional (PMP) certification is required, along with experience in Agile project management methodologies.

This role primarily involves desk and office work performed in the Fredericksburg, Virginia office, with some flexibility for remote or work-from-home arrangements. The position may also require occasional local and out-of-state travel.

HOW TO APPLY

Applicants: Use our https://brillit.co/careers to apply for the opportunity. Please indicate the Job Posting ID **#08FB11162026**

Deadline: Open Until Filled

*The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as a complete list of all responsibilities, duties, and skills required of personnel so classified.